

Francis City Council Meeting
Thursday, May 14, 2015
Francis City Community Center 7:00 p.m.
2319 South Spring Hollow Rd.
Francis, Utah 84036

Attending: Mayor R. Lee Snelgrove, Councilmembers Byron Ames, Matt Crittenden, Jeremie Forman, and Shana Fryer. City Engineer Scott Kettle, City Recorder Suzanne Gillett, City Attorney Kraig Powell, City Planner Marcy Burrell

Others Attending: Bryce Bower, Scott Migliore, Karen Strong, Wayne Childs, Collins Prescott, Glade Prescott, Coy Prescott, Gage Prescott, McKayle Prescott

1. Welcome, Introductions, & Pledge of Allegiance—The Mayor welcomed all in attendance and apologized for starting a little late. He then explained that Councilmember Ames, was going to try and be at a portion of the meeting, but that he would have to leave early. He has business out of town.

2. Public Comment—The Mayor explained how the public comment section worked and then opened the meeting to the public.

Wayne Childs informed the Council that he is working with the Atkinson's on the ground that they are selling. What he proposes to do is annex the ground into the city and then he believes that they would need to re-zone. He wanted to know if he could annex and re-zone at the same time. He explained to the Council everything that he would like to do. He said he is not looking to come and make a big subdivision. He wanted to come and get a temperature of the town board.

The Mayor said that in the past they have really not been very palatable to have any annexations because of the sewer. The Mayor said he feels that the Council maybe interested, but it would all need to be presented at the same time. His suggestion would be to work with the staff and come up with something to present to the Council. Councilmember Forman said he is open to a discussion.

Wayne brought up the sewer and wanted to know about septic tanks. The Mayor said they would have to present something, but he was not sure that would work. The Mayor suggested working with the staff before they present anything to the Council. Wayne said that he would continue on with it.

Attorney Powell informed everyone that he wanted to re-iterate what the Mayor said and they don't want to sway a purchase in any way. He also informed Wayne that Engineer Kettle would be the best one to work with on getting things ready.

Trent Martinez informed the Council that he is working with the Spader's and they would like to do a subdivision up there, but eight acres are in the county so they would have to annex something like that in.

The Mayor asked about the other couple of pieces of property and how that affected things. The Mayor informed Trent that one of the problems in the past was the access on the property. He said he thinks the Council would be open to discussion.

Attorney Powell said that one of the differences here is County/State. He thinks that he is proposing annexing all of the property, not just some of it. He also informed Trent that we do have annexation procedures that would need to be followed.

Councilmember Forman said he feels that the Council is open to entertaining any ideas.

3. Public Hearings—None

4. Discussion, Updates, and Approval on Potential Action Items

A. Steve Brown—History of Francis for Frontier Days---The Mayor explained that he has talked with Steve Brown about helping with some Frontier Days items.

Steve wanted to know if they want a display of revolving pictures or what. The Mayor said if we had something that people could look at, but also have a book with some stories. He would like to be able to have a book to order and purchase if people wanted them.

Councilmember Ames wanted to know if these books would be given away or sold. He was told sold.

Councilmember Crittenden said that a good contact would be Diane Atkinson in Kamas. He said that he would try to get a hold of her for him.

B. Collins Prescott—Impact Fees—The Mayor reviewed the handout on Glade Prescott's taxes showing that they had paid the impact fees. They Mayor would say that the hook up was paid a long time ago. Councilmember Forman asked what exactly had been done, the Mayor explained things in a little more detail.

Attorney Powell informed Council that there were no impact fees anywhere until 1997, so they probably have paid the fee according to the tax records.

Engineer Kettle said if he was doing something different than a wood shop like it always has been then it might be different.

Councilmember Ames made a motion that we don't reassess Collins Prescott because it was already paid in the past. Councilmember Crittenden seconded the motion. All voted in favor, motion passed.

C. Fire Code—Planner Burrell explained that she has been working with Bryce Bower on the Wild Land Fire Code, and she explained some of the areas of concern.

Bryce informed Council that we need to designate what Wild Land Interface is and where it is at. He explained what areas could be determined as Wild Land Interface.

Councilmember Forman wanted to know if there was a standard for infrastructure. He was told yes, and that is part of what needs to be figured out.

Bryce suggested getting on the ULCT Committee and working with Brandon Smith. He feels that this would put Francis City ahead of the pack.

The main area of concern is Tiffton Hills, if we could put together an ordinance now before they start any building, then we are looking ahead enough to help reduce the risk of what is actually being built.

Planner Burrell informed the Mayor that this ordinance has already been through the Planning Commission. She explained that the only thing they changed was what Bryce had suggested.

Attorney Powell wanted to know if there was a distinct map. Planner Burrell said yes, the county had one. Attorney Powell said that Tiffton Hills would be no different than any other subdivision if they have asphalt roads, fire hydrants and sidewalks.

D. Winter Overage Rates—Write Off—The Mayor informed the council that in the past if someone had a leak and they fixed it right away, then the city would write it off.

Councilmember Fryer made the motion that they approve the \$365.25 overage and write it off since the leak was fixed right away. Councilmember Crittenden seconded the motion. All Councilmembers voted in favor, motion passed.

E. Questar Franchise Agreement—Attorney Powell reviewed the Franchise Agreement with the Council. He said the other big question that they will have to address is the same question that they have with All West, in what they are charging.

This was tabled to be discussed in next month's meeting.

F. Dump Truck—The Mayor informed Council that Luke went to road school and came back with some information on dump trucks. There are three options, International, Mack, and Freightliner. He explained what truck Luke had been able to demo and he explained the pricing of some of the other trucks.

The truck companies are telling Luke that it is best to order the truck by the first of June, the delivery time would be October. The Mayor explained that he and Suzanne had worked things out with the budget to do payments.

Engineer Kettle said that something they need to think about is what subdivisions the City are going to be taking over.

Councilmember Crittenden said that he doesn't think in this situation you can nickel and dime to death an old truck, and you don't want to have issues in situations when the weather is bad.

Council reviewed the bids and talked about whether they should go stainless dump or not.

The Mayor would like to ask the Council if they want to move forward with it or not. Councilmember Forman said that there is no way that he can go for it at \$130,000. Councilmember Crittenden said if you scrimp on everything then when you go to re-sale, you won't get anything out of it. Councilmember Fryer thought that they should get a truck ordered.

Council tabled the issue until next month.

G. Sewer Update—Engineer Kettle explained everything that has gone on since the last meeting. The loan closed and everything is moving forward. COP wants to try to have everything done by 90% this year.

H. Tentative Budget—The Mayor reviewed the tentative budget with the Council, he talked with the Council in regards to raises and asked them to look through everything and bring their questions to the next meeting.

Councilmember Forman made a motion to accept the tentative budget and set a date of June 11, 2015 to have the budget approved. Councilmember Crittenden seconded the motion. All Councilmembers voted in favor, motion passed.

I. Title 1 Codification/Approve Ordinance 2015-01—Attorney Powell passed out a copy of the Title One Section. He then passed out an Ordinance showing the changes that he had made to that section.

He reviewed everything that the staff has been working on. The Mayor informed Council that the most effective way is to pass an ordinance each time a section is done.

Councilmember Forman made a motion to adopt Francis City Ordinance 2015-01. Councilmember Crittenden seconded the motion. All Councilmembers voted in favor, motion passed.

5. Council Business

A. Council Reports—Councilmember Crittenden made contact with the new Sportsman's Warehouse in Heber, and they said that they would donate or sponsor Frontier Days. He also spoke with someone at Tractor Supply and he was told that they do more in kind donations than money.

B. Planner Reports—Planner Burrell reviewed what was going on with Frontier Days. She also reviewed a letter that is being sent out to all sponsors. Planner Burrell explained what Eileen Dunn had explained to her about getting people to sponsor. She presented some ideas on how we could do new signs for the City and then be able to let the sponsors know that they are helping to beautify the City.

Planner Burrell said that there will be three annexations coming fairly rapidly. She explained that the Planning Commission will be having two subdivisions coming next month. She explained who they would be. She also explained a business license would be coming that some conditions will need to be set on.

C. Mayor Reports—The Mayor said that Courtney has been working on the banners. He also asked Councilmember Crittenden to check with his dad on hanging up a banner on his property.

D. Financial and Upcoming Events—Frontier Days was discussed.

E. Report and Approval of Bills Paid—The Mayor explained how the sewer project money will be showing on the check register.

Councilmember Fryer made the motion to approve the bills and the check register for April 10th to May 14th, 2015. Councilmember Crittenden seconded the motion. All voted in favor, motion passed.

F. Approval of Minutes from April 9, 2015—***Councilmember Crittenden made the motion to approve the minutes from April 9, 2015. Councilmember Fryer seconded the motion. All voted in favor, motion passed.***

Councilmember Forman made a motion to go into executive session. Councilmember Crittenden seconded the motion. All voted in favor, motion passed.

6. Closed Executive Session

Councilmember Crittenden made a motion to go back into general session and adjourn. Councilmember Forman seconded the motion. All voted in favor, motion passed.

7. Meeting Adjourned

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Minutes accepted as to form this 11th day of June, 2015.

Mayor R. Lee Snelgrove

City Recorder Suzanne Gillett